



## Children's Ministry Grade 56 Coordinator

Part Time: 15 hours per week

Weekdays, occasional weeknights, and weekends

Southview Church is seeking a person with a deep relationship and walk with Jesus that forms and informs all aspects of life and ministry. This person will provide leadership and management responsibility for our Club 56 Ministry. Our ideal candidate will have a passion to expand, coordinate and support a network of volunteers and grow our weekly attendance in Club 56 by creating an environment where these preteens will make new friends and build an understanding of who Jesus is. This person will be a team player with a pastor's heart and a deep love for preteens, relating well to families of diverse backgrounds, and social groups. We are looking for a person that has a demonstrated capacity to build and release people for ministry and for creating and shaping a discipleship culture. This person will be passionate, self-motivated, and action-oriented with a commitment to creativity and problem-solving and ultimately, Kingdom impact. A key part of this role will be creating a community where every preteen knows they matter and belong.

### Children's Ministry Vision:

*To see Spirit filled parents discipling their children and teaching them in word and action what it means to follow Jesus passionately.*

### Purpose of Position:

To lead and direct the Grade 56 Ministry (Grades 5 & 6) at Southview Church.

### Reports to:

Children's Ministry Team Lead

### Provides Leadership to:

Grade 5 & 6 Volunteers and Parents

### Key Ministry Relationships:

- Children's Ministry Team Lead
- Southview Kids Team
- Grade 5 & 6 Key Leaders

### Core Responsibilities:

1. Volunteers in Grade 56 Ministry
  - Give leadership to the Grade 56 Ministry, ensuring the vision, discipleship and alignment goals are all met.
  - Recruit, develop, manage, and celebrate volunteers.
  - Work with Children's Ministry Team Lead to develop and train volunteers (in person and virtual).



- Recruit and train weekend supervisors.
- 2. Curriculum and Content in Grade 56 Ministry
  - Review, edit, and prepare Grade 56 curriculum, activities, and parent guides (print and digital) that are relevant for this age group, which builds and equips children and develops their spiritual growth.
  - Prepare props, supplies, and other items necessary to help facilitate a dynamic Large Group Teaching experience for the kids.
- 3. Classrooms
  - Keep classroom environments up to date, attractive to parents and engaging to kids.
  - Organize activities, supplies, and equipment within Health protocols, ensuring items are in good condition.
- 4. Events
  - Monthly Friday night event planning and oversight (onsite and offsite) in coordination with the Pastor of Junior High.
  - Weekend class teaching and oversight.
  - With the Children's Ministry Team Lead, help plan and execute volunteer, children, and family events.
  - Summer Camp – help plan and facilitate program where needed.

### Key Team Touchpoints

- Reports to the Children's Ministry Team Lead
- Participates in weekly Southview Kids staff meetings.
- Build strong relationship with key grade 56 leaders.

### Qualifications

- Team player with experience and a heart for working with preteens.
- Demonstrate effectiveness recruiting and leading a team of volunteers.
- Model servant leadership.
- Intermediate computer skills using full MS Office Suite.
- General knowledge of kids needs, ways of developing, and learning styles.

### Application Process:

*Please note that all employees of Southview Church must be fully vaccinated against COVID-19.*

Submit a cover letter and resume by email to:

Michele Black, Executive Assistant to Senior Ministry Leader, Southview Church.

Email: [michele@southviewchurch.com](mailto:michele@southviewchurch.com)

*This posting will remain open until a suitable candidate is found. We thank all applicants for their interest in Southview Church; however, only those candidates who are selected will be contacted.*